



SPENCER J. COX
Governor

DEIDRE M.
HENDERSON
Lieutenant Governor



MARGARET W. BUSSE
Executive Director

LEIGH VEILLETTE
Division Director

April 17, 2026

GREEN MOUNTAIN ELEARNING
CONNIE COVEY
29 STONE ROAD
WILLIAMSTOWN VT 05679

Dear Connie Covey:

The following courses have been certified for appraiser education credit. These numbers should be used on all forms of correspondence with the Division.

Course No.: AC260422

Course Title: VALUATION BIAS AND FAIR HOUSING LAWS AND REGULATIONS

CE Hrs: 7

The expiration date for these courses is April 30, 2028. Unless your certification is discontinued for violation of the continuing education statutes and rules, you will be sent a renewal notice for the courses about six weeks before the expiration date. You may apply for recertification of your courses at that time.

This approval is subject to your maintaining your approval through the AQB and IDECC approval programs. You are required to notify us of any expiration, revocation or any other modification to the IDECC or AQB certification during the approved period of time.

Enclosed are the master certificates for these courses. Please keep the original certificates in a safe place. In order to discourage forgery or counterfeit certificates, please sign the certificates in blue ink, you may use a signature stamp for large classes.

You may create your own certificate for your course. However, if you elect to do this, your own certificate must contain ALL of the information that is required and included in the Division Continuing Education Certification enclosed.

The course provider is also responsible for the following critical aspects of the law, the violation of which could result in decertification of your course:

1. A certificate of attendance should be issued only to those students who attend a minimum of 90 percent of the required class time. You must start and end your classes promptly in order to substantiate what constitutes the 90 percent period. Unannounced monitors will randomly be auditing your classes to observe compliance with this and other rules. As an approved provider, you agree to use either our master certificate, or one developed on your own based on the guidelines outlined above.
2. Within ten days of the conclusion of the course, the CE credit must be “banked” with PearsonVue for each student. **Failure to bank credit within the ten days will result in a fine to the responsible provider.** If you are a new provider or have not registered with PearsonVue you will need to call the Customer Support Center at 800-274-4577 or Email: ce_providers@pearson.com. PearsonVue will provide you with a User ID and then you will be able to create a Password. **Note provider ID: ACE7571002**
3. In addition, please send to the Division the banked PearsonVue roster, the roster signed by all attending students. For your use, a master roster and a master certificate are included with this letter.
4. If there is ever material change made to the course (including change of instructor), you must promptly notify the Division in writing.
5. Remember that you signed on the application document that you agree not to market any personal sales product.
6. You shall maintain for three years a record of those persons for who certificates were issued and any other prescribed information regarding the offering. Licensees who lose their certifications will be told to get a duplicate certificate from you. You may charge a fee for this service, if you wish.

Thank you for your interest in providing credible, valuable education for appraiser licensees in the state of Utah. If you have any questions, please refer to rule R162-2g-307(c); if you need further clarification please contact the Division.

Sincerely,

Laurel North
Licensing and Education Manager

Enclosures

Utah Appraiser Education Certificate

**VALUATION BIAS AND FAIR HOUSING
LAWS AND REGULATIONS**

GREEN MOUNTAIN ELEARNING

Date of Course: _____

This certifies that _____, license number _____,
(Please PRINT student's name)
has completed **7 hour(s)** of appraiser continuing education.

Student Signature

Course Sponsor Signature
(Sign or Initial in Blue Ink)

Certification # AC260422
Provider ID: ACE7571002

Course Certification Expiration Date: April 30, 2028

Utah Appraiser Education Certificate

**VALUATION BIAS AND FAIR HOUSING
LAWS AND REGULATIONS**

GREEN MOUNTAIN ELEARNING

Date of Course: _____

This certifies that _____, license number _____,
(Please PRINT student's name)
has completed **7 hour(s)** of appraiser continuing education.

Student Signature

Course Sponsor Signature
(Sign or Initial in Blue Ink)

Certification # AC260422
Provider ID: ACE7571002

Course Certification Expiration Date: April 30, 2028