



# State of Oklahoma REAL ESTATE APPRAISER BOARD

400 NE 50<sup>th</sup> St. Oklahoma City, Oklahoma 73105-1816  
Phone: (405) 521-6636 Fax: 522-6909 Email: [reabadmin@oid.ok.gov](mailto:reabadmin@oid.ok.gov)  
Website: [www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)

*ALG*

RECEIVED  
Oklahoma Insurance Dept.

JUL 23 2025

Real Estate Appraiser Board

## REQUEST FOR APPROVAL OF COURSE FOR CONTINUING EDUCATION CREDIT

SEE INSTRUCTIONS AT BOTTOM LEFT; ALL APPLICATIONS MUST INCLUDE PROPER REMITTANCE

Name and Address of Provider/Sponsor Submitting Course:  Green Mountain eLearning, LLC  Provider #: APP 205	Name and Telephone Number of Contact Person: Name: <u>Connie J Covey</u> Telephone: <u>802-433-7433</u> Fax: _____ Email address: <u>info@greenmountainelearning.com</u>
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*Connie J Covey*

Course Title/Name: Cultural Competency and Elimination of Bias

Standing Course  
 One-time or Limited-Period Seminar

If One-time or Limited-Period Seminar:  
Date of Course: \_\_\_\_\_ Start Time: \_\_\_\_\_  
Location: Online asynchronous  
City: \_\_\_\_\_

Primary Instructor: David Hampton Thomas

*7-31-2025*

<b>Method of Instruction</b> <input type="checkbox"/> Classroom/Lecture <input type="checkbox"/> Seminar <input checked="" type="checkbox"/> On-line <input type="checkbox"/> Other: _____	<b>Method of Determining Successful Completion</b> <input type="checkbox"/> Final Examination (or a series of examinations) – Proctored <input checked="" type="checkbox"/> Completed Text <input type="checkbox"/> Roster <input type="checkbox"/> Attendance Monitored by Sign-in/Sign-out Sheet <input checked="" type="checkbox"/> Other: <u>Forced Progression</u>
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Total Hours Requested: 3

Has this course been approved by the Appraiser Qualifications Board (AQB) Course Approval Program?  
 Yes.  
 No.

Course Description: Describe General Content of Course:  
Regarding appraisers and bias in appraisals

Text References: Name Published Text(s) to be used:

Name & Signature of Individuals Authorized to Sign Certificates of Completion:

David Hampton Thomas  
Name (Typed or Printed) David Hampton Thomas \*\* *David Hampton Thomas*  
Signature

Name (Typed or Printed) \_\_\_\_\_ Signature \_\_\_\_\_  
\*\* Facsimile signatures acceptable.

"To the best of my knowledge, information, and belief, this providing or sponsoring entity owns or otherwise has the right to the use of course materials to be used in this course, and use of these materials does not infringe on any copyright or other rights of any other parties."

Connie J Covey  
Name (Typed or Printed) Connie J Covey Signature *Connie J Covey*  
Title: Owner Date: July 22, 2025

- Use this form to request approval of courses for continuing education.
1. Forward original form to OREAB. Do not fax.
  2. Attach *one* copy of the course outline that includes a time schedule, topics and learning objectives.
  3. Attach *one* copy of all course materials, including published textbooks and examinations to be used in this course.
  4. Submissions must be received at least seven business days prior to a Board meeting or it will be held over until the following meeting.
  5. Course owners: attach AQB and IDECC approval letters.
  6. Secondary Providers: include a copy of the course owner-secondary provider agreement, AQB approval letter (if applicable), and provider specific IDECC approval letter.
  7. AQB approved course submittals must include a Twenty Dollar (\$20.00) non-refundable fee.
  8. Course submittals *not* approved by AQB must include a Fifty Dollar (\$50.00) non-refundable fee.

OREAB USE ONLY: APP 205 COURSE 904

Disapproved.  
 Approved for 3 hours of continuing education.

Course Expiration Date: 5-18-2026

By: *[Signature]* Approval Date: 8-11-2025

Check No.: 331014756026 Check Date: 7-29-2025  
\$50.00

PAYMENT RECEIVED

JUL 29 2025

INSURANCE COMMISSIONER  
REAL ESTATE APPRAISER BOARD

REA-CE2 (2002)  
(Previous editions obsolete)

*\$400*



**Jenelle LePoint**

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**From:** Information GMEL <info@greenmountainelearning.com>  
**Sent:** Tuesday, July 29, 2025 9:56 AM  
**To:** Jenelle LePoint  
**Subject:** [EXTERNAL] Fwd: Billpay Receipt

Please see the receipt below for all course and instructor applications.

Let me know if you have any questions or if anything further is needed.

Thank you.

Connie J.N. Covey

802-433-7433

[Greenmountainelearning.com](http://Greenmountainelearning.com)



RECEIVED  
Oklahoma Insurance Dept.

JUL 29 2025

Real Estate Appraiser Board

----- Forwarded message -----

**From:** Billpay Receipt <noreply@www.ok.gov>  
**Date:** Tue, Jul 29, 2025 at 10:55 AM  
**Subject:** Billpay Receipt  
**To:** <info@greenmountainelearning.com>

**NOTE: This is confirmation that your payment for the items below has been processed successfully.**

**BILLING INFORMATION:**

CONNIE COVEY  
Green Mountain eLearning  
29 Stone Road  
Williamstown, VT 05679

**TRANSACTION INFORMATION:**

Date: 07/29/2025 09:55:21am  
Trans ID: 129994080  
Payment For: Connie Covey  
Paid By: MasterCard  
**Account#:** \*\*\*\*\*7599

**Additional Info 1:** ID: 840134

**Additional Info 2:** Connie Covey

**Additional Info 3:** OKLAHOMA INSURANCE  
DEPARTMENT - REAB - Education Providers

**ITEMS PURCHASED:**

<b>Item/Descr.</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total</b>
<b>OKLAHOMA INSURANCE DEPARTMENT - REAB - Education Providers</b>	1	\$400.00	\$400.00

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**Sub-Total:** \$400.00

**Online Fee :** \$1.00

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**Grand Total:** \$401.00

## Jenelle LePoint

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**From:** BillPay Webmaster <donotreply@www.ok.gov>  
**Sent:** Tuesday, July 29, 2025 9:55 AM  
**To:** Christine McEntire; Jenelle LePoint  
**Subject:** [EXTERNAL] REAB - Education Providers - Payment Made

CONNIE COVEY has paid for a REAB - Education Providers  
on 07/29/2025 09:07:55am for \$400.00.

To view all transactions please go to <http://www.ok.gov/triton/> and  
login to your CMS account.

## Jenelle LePoint

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**From:** Jenelle LePoint  
**Sent:** Thursday, July 31, 2025 9:00 AM  
**To:** Avid Appraisals LLC  
**Subject:** FW: Course Application  
**Attachments:** 250723 app & course materials.pdf

Joe,

This is for 3 CE hours not 5, sorry.

## Jenelle LePoint

Administrative Officer, Real Estate Appraiser Board



400 NE 50<sup>th</sup> St  
Oklahoma City, Oklahoma 73105-1816  
405.521.6636 office  
405.522.6909 fax

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**From:** Jenelle LePoint  
**Sent:** Thursday, July 31, 2025 8:56 AM  
**To:** Avid Appraisals LLC <[avidappraisals@gmail.com](mailto:avidappraisals@gmail.com)>  
**Subject:** Course Application

Joe,

I have attached the course application for Cultural Competency and Elimination of Bias. 5CE hours.

Let me know what you think.

Thank you.

## Jenelle LePoint

Administrative Officer, Real Estate Appraiser Board



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## Jenelle LePoint

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**From:** Avid Appraisals LLC <avidappraisals@gmail.com>  
**Sent:** Monday, August 4, 2025 11:50 AM  
**To:** Jenelle LePoint  
**Subject:** [EXTERNAL] Re: Course Application

Good morning Jenelle,

After reviewing the course materials, I would recommend the board approve as presented.

Thanks, Joe

On Thu, Jul 31, 2025 at 8:55 AM Jenelle LePoint <[Jenelle.LePoint@oid.ok.gov](mailto:Jenelle.LePoint@oid.ok.gov)> wrote:

Joe,

I have attached the course application for Cultural Competency and Elimination of Bias. 5CE hours.

Let me know what you think.

Thank you.

## Jenelle LePoint

Administrative Officer, Real Estate Appraiser Board



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**Joe Garnand**  
Avid Appraisals, LLC  
405-615-3014